

EQUIPMENT INVENTORY

NO. <i>Use reverse side to list equip- if necessary.</i>	COMPONENT	ROOMS:
DATE:		
CORRESPONDENCE EQUIPMENT		TOTAL NO.
2 DRAWER LEGAL SAFE WITH COMBINATION LOCK		
4 DRAWER LEGAL SAFE WITH COMBINATION LOCK		
2 DRAWER LETTER SAFE WITH COMBINATION LOCK		
4 DRAWER LETTER SAFE WITH COMBINATION LOCK		
4 DRAWER LEGAL CABINET WITH OR WITHOUT LOCK		
5 DRAWER LEGAL CABINET WITH OR WITHOUT LOCK		
4 DRAWER LETTER CABINET WITH OR WITHOUT LOCK		
5 DRAWER LETTER CABINET WITH OR WITHOUT LOCK		
OTHER (Describe)		
CARD FILE EQUIPMENT		TOTAL NO.
5 DRAWER 3X5/5X8 CARD SAFE WITH COMBINATION LOCK		
6 DRAWER 3X5 CABINET WITH OR WITHOUT LOCK		
7 DRAWER 3X5 CABINET WITH OR WITHOUT LOCK		
8 DRAWER 3X5 CABINET WITH OR WITHOUT LOCK		
9 DRAWER 3X5 CABINET WITH OR WITHOUT LOCK		
10 DRAWER 3X5 CABINET WITH OR WITHOUT LOCK		
15 DRAWER 3X5 CABINET WITH OR WITHOUT LOCK		
16 SLIDES 3X5/5X8 KARDEX WITH COMBINATION LOCK		
17 SLIDES 3X5/5X8 KARDEX WITH COMBINATION LOCK		
17 SLIDES 3X5/5X8 KARDEX WITH OR WITHOUT LOCK		
SAFE-T-STAK UNITS FOR 3X5 CARDS		
SAFE-T-STAK UNITS FOR 5X8 CARDS		
OTHER (Describe)		
MAP FILE EQUIPMENT		TOTAL NO.
5 DRAWER MAP SECTION(S)		
MAP CASE, VERTICAL WITH COMBINATION LOCK		
OTHER (Describe)		
SHELVING		TOTAL NO.
ADD-A-SHELF - 33-11/16"-10-1/4" X 11-3/4" - LETTER SIZE		
ADD-A-SHELF - 33-11/16"-10-1/4" X 14-3/4" - LEGAL SIZE		
LIBRARY SHELVING UNITS		
OTHER (Describe)		
BOOKCASE SECTIONS		TOTAL NO.
METAL OR WOOD, GLASS FRONT - SECTIONS		
OTHER (Describe)		